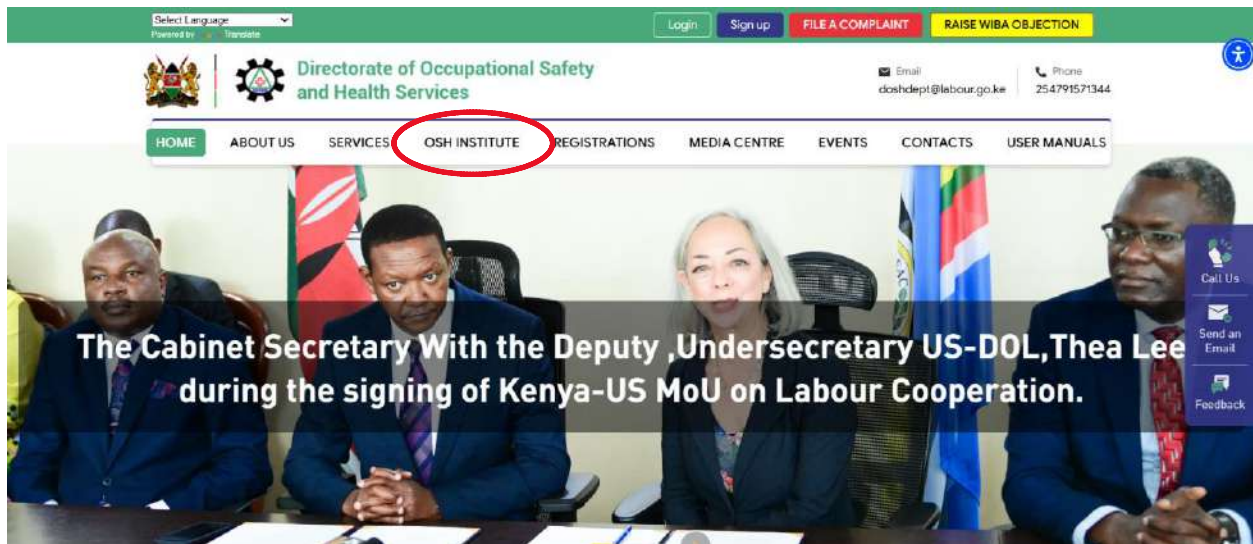


## USER GUIDE FOR STUDENTS

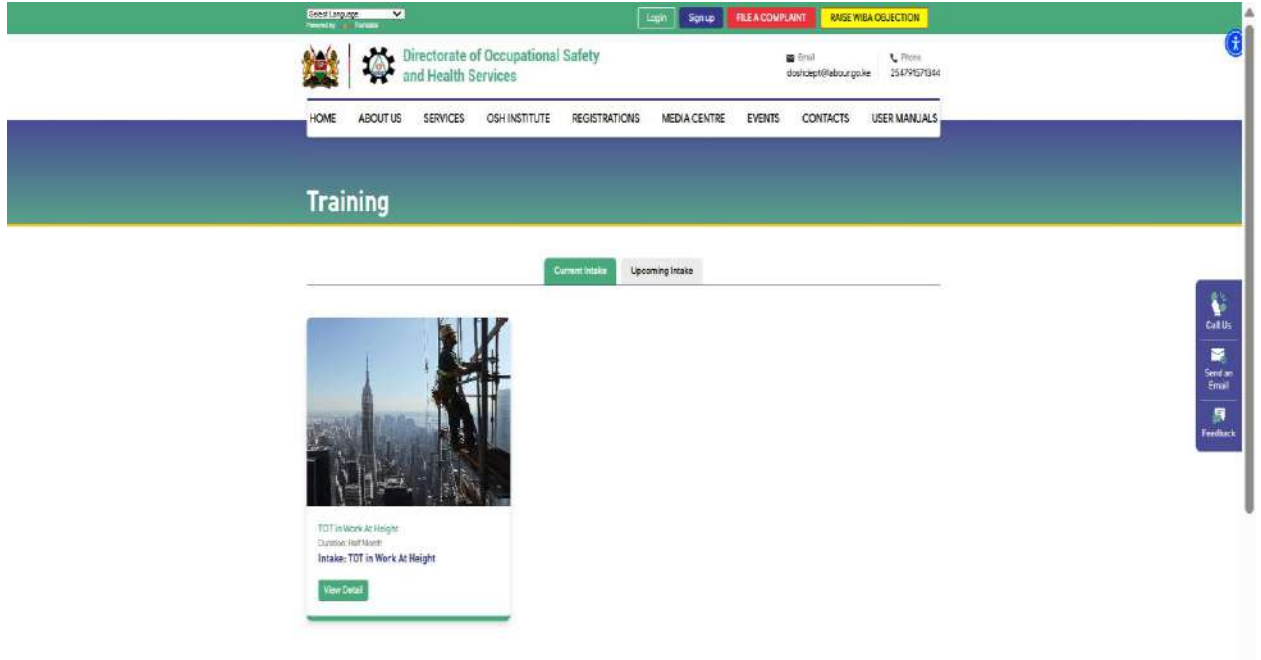
1. Log in to [www.doshmis.go.ke](http://www.doshmis.go.ke)



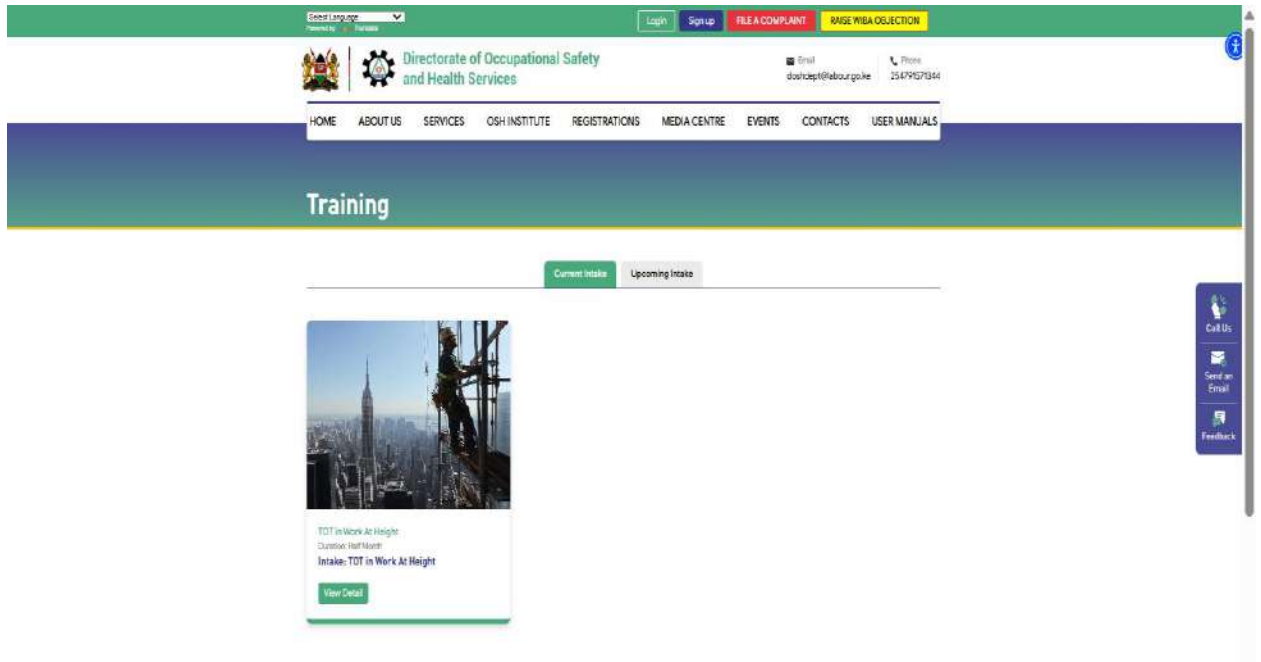
2. Click on OSH institute



3. Click on Training (Current intake)



4. Click View detail



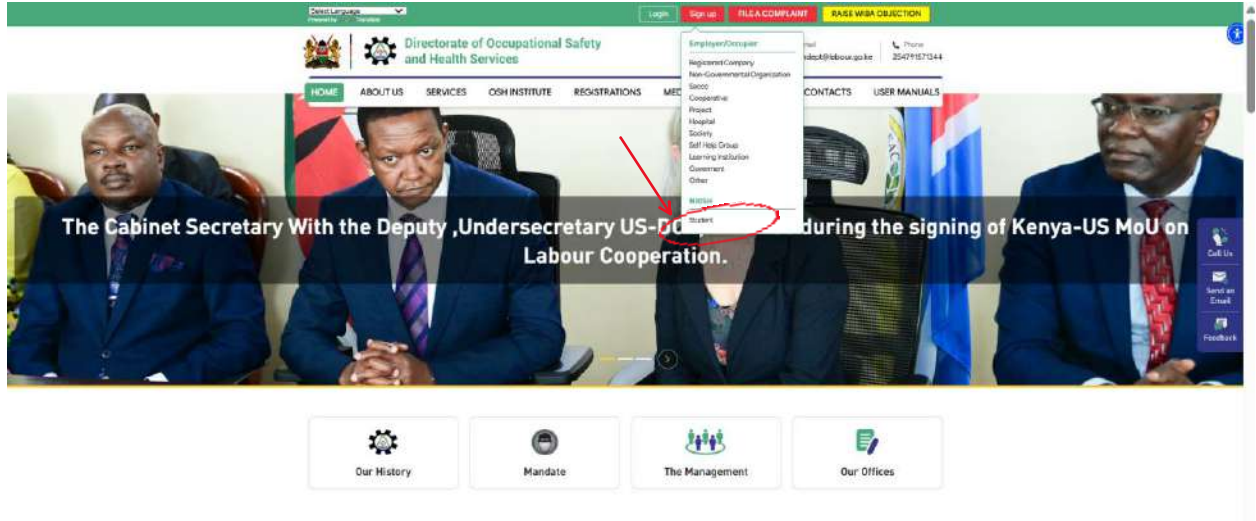
5. In Training details click Apply Now

The screenshot shows the website's header with navigation links: HOME, ABOUT US, SERVICES, OSH INSTITUTE, REGISTRATIONS, MEDIA CENTRE, EVENTS, CONTACTS, USER MANUALS. The main content area is titled 'Training details' and features a card for 'TOT in Work At Height'. The card includes a photograph of a worker on a high-rise construction site, the text 'Duration: Half Year' and 'Intake: TOT in Work At Height', and a green 'Apply Now' button. A sidebar on the right contains 'Call Us', 'Send an Email', and 'Feedback' buttons.

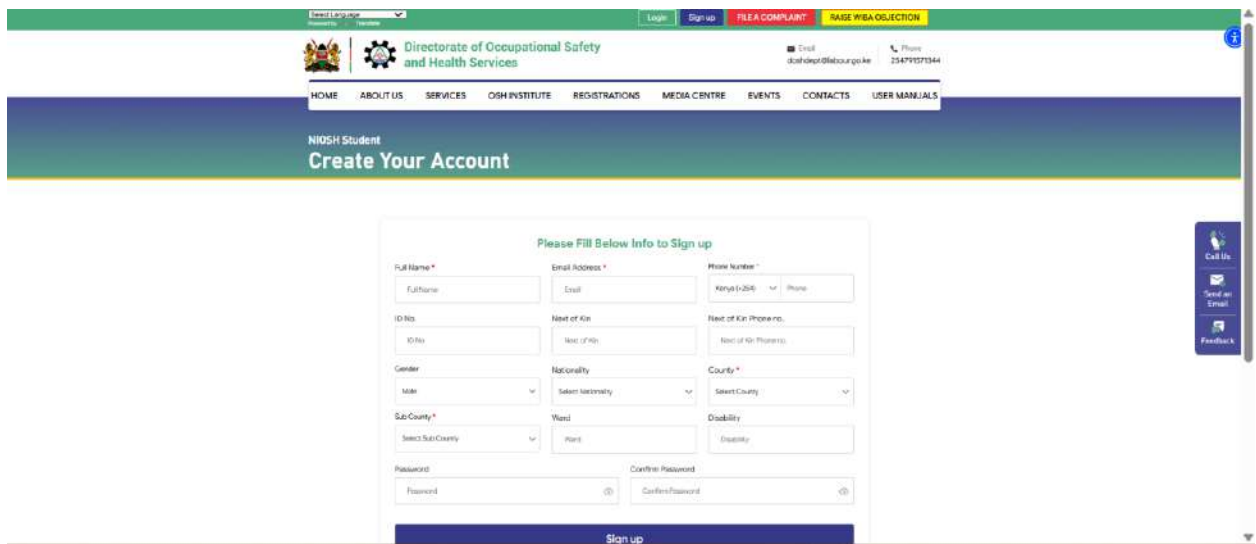
6. Sign up

The screenshot shows the 'Login' page with a form titled 'To get started, please sign in'. The form has fields for 'Email Address' and 'Password'. Below the fields is a blue 'Log in to Your Account' button. Underneath the button, the text 'Do not have an account?' is followed by a red circle around the word 'Sign up'. The footer contains 'Quick Links', 'Working', and 'Get Connected'.

7. Click on Student



8. Create your account to sign up



9. Your login credentials will be sent to your email.

10. Fill in admission requirement, uploads and make payment

The screenshot displays the website for the Directorate of Occupational Safety and Health Services. The main heading is "Apply for TOT in Work At Height". Below this, there are three tabs: "Admission Requirement", "Uploads", and "Make Payment". The "Admission Requirement" tab is active, showing a form with a text input field labeled "What is your highest academic level?". The input field contains the text "No Completion". Below the input field are two buttons: "Cancel" and "Save & Next". The website header includes the logo of the Directorate, contact information (Email: doshs@labour.go.ke, Phone: 2547171344), and a navigation menu with links for HOME, ABOUT US, SERVICES, OSH INSTITUTE, REGISTRATIONS, MEDIA CENTRE, EVENTS, CONTACTS, and USER MANUALS. The footer contains contact details (Call us on 2547171344, Email: doshs@labour.go.ke), Quick Links (Ministry of Labour and Social Protection, International Labour Organisation), Working hours (Monday - Friday, 8:00am - 5:00pm), and a Get Connected button.

11. Wait for feedback from DOSHS through the OSH Institute (Kenya)